



The Children's Place Association Tutoring Program

Name: _____ **Date:** _____

Phone: _____

Please check your preference:

_____ **Full-Time Tutor (1:1):**

One tutor and one child. This preference requires weekly commitment to the child.

_____ **Two-with-Two Tutor (2:2):**

A tutor and a friend or colleague are assigned to two children and commit to tutor until the end of the school year. When one is absent, the other tutor works with both children.

I prefer to coordinate tutoring with _____.

Phone: _____.

_____ **Two-with-One Tutor (2:1):**

Two tutors are assigned to one child. These tutors coordinate schedules so that one of them is always attending each week through the end of the school year. Please indicate with which tutor you would like to coordinate.

I prefer to coordinate tutoring with _____.

Phone: _____.

_____ **Substitute:**

Substitutes are responsible for attending tutoring 1-2 times a month.

Preferred Night for Tutoring:

_____ Monday (4:00pm to 5:30pm)

_____ Wednesday (5:30 to 7:00pm).

Student Preference:

_____ Boy _____ Girl _____ **Grade** (1-12)

Efforts will be made to honor your preferences, but cannot be guaranteed. Pairings are based on student need.

Tutoring Information:

PLEASE READ ALL OF THE FOLLOWING INFORMATION BEFORE SIGNING.

By completing this enrollment form, I am stating my willingness to volunteer with The Children's Place Association Tutoring Program for the duration or remainder of the 2005-2006 school year according to my previously selected schedule (full time, 2:1, 2:2, or Sub). At this time, I am able to make this commitment to the child or children I plan to tutor.

I hereby give The Children's Place Association Tutoring my consent to review or check criminal or public records for any record of arrest or conviction concerning child abuse or related offenses. (Note: All tutors will be required to complete a DCFS background check.)

Tutor Signature

Date

Excessive absences and/or a deteriorating commitment on the part of a tutor can affect a child in a manner adverse to the goals and mission of The Children's Place Association. Please plan to communicate any absences or changes in your schedule.

Student Attendance:

The Children's Place Association makes significant efforts to maintain an average student attendance rate of 85%. Occasionally students are dismissed from the program for excessive absences. In this case, a tutor will be reassigned to a student.

Tutor Orientation:

All new tutors are required to attend an orientation. Those who begin at the start of the school year must attend the September orientation. Those who enroll once the school year has begun will be provided with a brief tour their first night and later attend the next scheduled orientation.